*Kendall County is accepting applications for the position of:*

**Deputy Fire Marshal /Inspector/Investigator**

This position will be:

* To accept plans for fire code compliance and conduct inspections for installation of fire suppression, alarm and other fire protection devices and equipment to meet County Fire Code.
* Issue permits for construction after plan review is completed.
* Assist the Fire Marshal in planning organizing and coordinating the County Fire Prevention Program and Public Fire Education when necessary.
* Conduct inspections of buildings and other structures for compliance with State and/or County Fire Codes.
* Inspection of food trucks and issue permits.
* Plus, other duties as assigned or required by the Kendall County Fire Marshal and/or Commissioners Court.

Requirements:

* Must possess a high school diploma or GED equivalent.
* Must have a valid Class C Texas Driver’s License
* Certified by the Texas Commission of Fire Protection as a Certified Fire Inspector Basic including Plans Review.

*Preference will be given to applicants who are certified in the following:*

* By the Texas Commission of Fire Protection as a Certified Fire & Arson Investigator Basic and/or
* By the Texas Commission on Law Enforcement Officers Standards and Education as a Basic Peace Officer.

Experienced with Emergency Management

*Applicant should have knowledge of and the ability to:*

* Understand fire codes as stated by local, state and federal laws.
* Understand the workings of Emergency Management.
* Basic firefighting equipment functions.
* Office procedures and equipment
* Speak English.
* Utilize various design data and information.
* Communicate verbally and in writing.
* Work independently and exercise sound judgement.
* Promote a positive image in appearance and demeanor.
* Maintain current CE requirements as necessary.
* Communicate and interact with the public, attorneys, judges and courts.
* Exert moderate physical work in an outside environment with various weather conditions.

Salary Range: $56,468 - $57,598

Applications will be accepted until position is filled. Please include a resume with the job application.

Please submit job applications to the Human Resources Department located at 201 E. San Antonio Ave, Suite 112 in Boerne, TX 78006 or to the Kendall County Fire Marshal’s Office.

Applications are available in the Human Resource Department or online at <https://www.co.kendall.tx.us/page/Jobs.Openings>.

Please direct any questions to Jeffery Fincke, Fire Marshal at 830 249-3721 or by email to jespino@co.kendall.tx.us.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.